

# MAHARJAN, BISHNU

Citizenship : Nepali   ▪   Date of birth : 21<sup>st</sup> OCT 1985



## Address / Contacts

123/10 KA, Balaju, Bypass, Ward No. 16, Kathmandu, Nepal

Tel : 4365134, Mobile: 9803054577

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URL : <http://www.bishnumaharjan.com.np>

## Profile

**Objective**       I am seeking a position within the Information Technology (IT) Department, possibly with banking institutes (special interest in system, network and database administration).

## Skills Summary

- ✓ More than one year of experience in system support with a reputed finance company having nationwide more than 10 branches;
- ✓ Familiar with banking financial operations and procedures by performing assigned duties, responsibilities, and projects throughout the bank system;
- ✓ Sound knowledge of Mercantile Office Systems (MOS) Core Banking Software "PUMORI PLUS III" (Frontend:- Delphi, Backend:- Microsoft SQL Server);
- ✓ Train and support local and remote area network users;
- ✓ Plan and support LANs based on Microsoft Windows Server 2003;
- ✓ Manage security and database support for Microsoft SQL Server™ database and maintain LAN/nationwide office links;
- ✓ Deal effectively with Windows; provide SQL Server database support;

## Computer / Technical Skills

<u>PLATFORMS</u>	<u>DATABASES</u>	<u>WEB DEVELOPMENT</u>	<u>SOFTWARES</u>
Windows XP/Vista, Windows Server NT/2000/2003	Microsoft SQL Server	HTML, MS-Frontpage, Macromedia Dreamweaver, JavaScript, Adobe Photoshop & Imageready	Microsoft Office XP, Macromedia Freehand

General Knowledge of programming languages: C, C++, Java, C# .NET, ASP.NET

## Academic Qualification

- |                     |  |
|---------------------|--|
| <b>2004 to 2007</b> | <b>Bachelor in Information Management (September 2007) - "BIM"</b><br>NATIONAL COLLEGE OF COMPUTER STUDIES (NCCS), Paknajol, Kathmandu<br>Tribhuvan University (TU), 1 <sup>st</sup> Division, 3.45 out of 4.00 CGPA |
| <b>2002 to 2003</b> | <b>Intermediate in Management - "10+2"</b><br>PRAGATI HIGHER SECONDARY SCHOOL, Balaju, Kathmandu<br>Higher Secondary Education Board (HSEB), 2 <sup>nd</sup> Division, 52.80 %                                       |
| <b>2001</b>         | <b>School Leaving Certificate - "S.L.C."</b><br>PRAGATI HIGHER SECONDARY SCHOOL, Balaju, Kathmandu<br>His Majesty's Government (HMG) of Nepal, 1 <sup>st</sup> Division, 63.38 %                                     |

## Work Experience

### **Annapurna Finance Company Limited (AFCL)**

*Headoffice: Chipledhunga, Pokhara*

*Corporate and Main Banking Office: Newplaza, Kathmandu*

*Workstation / Department: Information and Communication Technology (ICT), Newplaza, Ktm*

*Designation: Sr. Assistant (IT)*

**Full Time Job**

**1st June 2008**

**to Present**

**(Running)**

#### **Job Descriptions:**

##### **1. System Administration of Banking Software "Pumori":**

- ✓ Oversee the day-to-day banking operation of the system like DAY START, DAY END, CASH/CHEQUES DEPOSIT, CASH WITHDRAW, CHEQUE PRINTING, STATEMENT PRINTING, VALIDATION etc.
- ✓ Controlling access permissions and privileges for various users depending on their needs, limitations and varying levels; providing technical supports
- ✓ Setting up new users, provide basic trainings to new employees to operate system;
- ✓ Adding new financial accounts, new product types, updating interest rates into system;
- ✓ SETUP Any Branch Banking System (ABBS) / ATM with a remote branches with whom transactions are to be made, troubleshoot if any error occurs;
- ✓ BACKING UP entire database files before and after end of day on a magnetic tape / pen drive on a daily basis;
- ✓ SETUP new databases for new branches and configuring their settings;
- ✓ Well known with ABBS/ATM Transactions, 'Pumori Data Exchange (PDX) Listener' and 'PDX Operations' (Online and Offline) Concepts

##### **2. System / Network Technical Support:**

- ✓ Installing, configuring, monitoring, maintaining and supporting computer systems (hardware and software) and networks usage;
- ✓ Providing support and advice to users/staffs either face to face or over the telephone or through remote desktop connections, remote assistance and VNC;
- ✓ Troubleshooting system and network problems and diagnosing and solving hardware/software/OS faults;
- ✓ Setting up user accounts, permissions and passwords;
- ✓ Managing corporate emails, anti spam and virus protection;
- ✓ Undertaking routine preventative measures and implementing, maintaining and monitoring network security, particularly if the network connects to the internet; monitoring the use of the web by employees.

##### **3. Database Administration (SQL Server 2000):**

- ✓ Installing, Configuring, and Administering Microsoft SQL Server 2000 Enterprise Edition
- ✓ Managing, Monitoring, and Troubleshooting SQL Server 2000 Databases
  - Perform disaster recovery operations.
    - Perform backups.
    - Recover the system state and restore data.
- ✓ Communicate with Mercantile Support Team ("Pumori") regarding any database problem and testing provided solutions (like scripts) before implementing into live databases.
- ✓ Implement, manage & maintain Replication of Databases.

##### **4. Web Development & Maintenance:**

- ✓ Designing, developing and managing official website and email accounts (i.e www.annapurnafinance.com.np)
- ✓ Adding/updating features and contents; fixing occurred errors.
- ✓ Managing and maintaining webhosting and Cpanel Administration.

## Professional Training

- 25<sup>th</sup> April 2003 to 25<sup>th</sup> July 2003** **Microsoft Office Packages - "3 Months"**  
*(MS Word, MS Excel, MS Powerpoint, MS Access)*  
 MODEL COMPUTER INSTITUTE, Balaju Chowk, Kathmandu
- 20<sup>th</sup> Sep 2003 to 20<sup>th</sup> Aug 2007** **Professional Diploma in System Analysis & Software Engineering (Protech) - "1152 hours"**  
*(Windows OS, Microsoft Office XP, Web Development, Programming in C, C++, Java, ASP.NET, SQL Server 2000 Administration, Administering Windows 2000/XP/2003, Oracle Database and Administration)*  
 NATIONAL COLLEGE OF COMPUTER STUDIES (NCCS), Kantipath, Kathmandu  
<http://www.nccs.com.np>  
 Phone: 977-1-4243957, 4228807, PO Box: 21010  
 Fax: 977-1-4269807, [info@nccs.edu.np](mailto:info@nccs.edu.np), [nccs@wlink.com.np](mailto:nccs@wlink.com.np), [info@nccs.com.np](mailto:info@nccs.com.np)
- 12<sup>th</sup> Dec 2008 to 27<sup>th</sup> Jan 2009** **Designing & Implementing Databases with Microsoft SQL Server 2000 Enterprise Edition - "50 hours"**  
*(70-229)*  
 COMPUTER POINT NEPAL, Ghantaghar, Kathmandu  
<http://www.computerpoint.com.np>  
 Phone: 977-1-4233117, 4233121  
 Fax: 977-1-4233214, [info@computerpointnepal.com](mailto:info@computerpointnepal.com)
- 1<sup>st</sup> March 2009 to 30<sup>th</sup> July 2009** **Microsoft Certified Systems Engineer (MCSE 2003) Preparation - "250 hours"**  
*(70-620, 70-284, 70-290, 70-291, 70-293, 70-294, 70-297)*  
 COMPUTER POINT NEPAL, Ghantaghar, Kathmandu  
<http://www.computerpoint.com.np>  
 Phone: 977-1-4233117, 4233121  
 Fax: 977-1-4233214, [info@computerpointnepal.com](mailto:info@computerpointnepal.com)
- 14<sup>th</sup> August 2009 (Running)** **Red Hat Certified Engineer (RHCE) Preparation - "104 hours"**  
 COMPUTER POINT NEPAL, Ghantaghar, Kathmandu  
<http://www.computerpoint.com.np>  
 Phone: 977-1-4233117, 4233121  
 Fax: 977-1-4233214, [info@computerpointnepal.com](mailto:info@computerpointnepal.com)

## IT Certification

<u>CREDENTIAL</u>	<u>CERTIFICATION / VERSION</u>	<u>DATE ACHIEVED</u>
Microsoft Certified System Administrator (MCSA)	Microsoft Windows Server 2003	September 06, 2009
MCSA: Messaging	Microsoft Exchange Server 2003	September 06, 2009
Microsoft Certified Professional (MCP)	MCP 2.0 -- Certified Professional	September 01, 2009
Microsoft Certified Technology Specialist (MCTS)	Microsoft Windows Vista - Client	August 31, 2009

Microsoft Certified Professional ID: 7113133

Transcript ID: 864917

Access Code: *mcpbishnu*

URL: <https://mcp.microsoft.com/authenticate/validatemcp.aspx>



Microsoft Windows Vista  
 Configuration

Languages	
Nepali (native)	English (fluent, IELTS 6.00)
Activities and Interests	
Internet	Personal website design, development and maintenance: <a href="http://www.bishnumaharjan.com.np">www.bishnumaharjan.com.np</a>
Traveling	Pokhara, Manakamana, Chitwan, Daman
References	
<b>Mr. Bidhyabaridhi Sigdel (Manager)</b>	
Annapurna Finance Company Limited, Corporate Office, Newplaza, Kathmandu 977-1-4443034, 4432139, 4423769 (Tel); Ext: 203 977-1-4423779 (Fax), <a href="mailto:bidhyabaridhi@annapurnafinance.com.np">bidhyabaridhi@annapurnafinance.com.np</a> <a href="mailto:info@annapurnafinance.com.np">info@annapurnafinance.com.np</a> URL: <a href="http://www.annapurnafinance.com.np">http://www.annapurnafinance.com.np</a>	
<b>Ms. Uma Shahi (Branch Incharge)</b>	
Annapurna Finance Company Limited, Newplaza Branch, Newplaza, Kathmandu 977-1-4443034, 4432139, 4423769 (Tel); Ext: 102 977-1-4423779 (Fax), <a href="mailto:umashahi@annapurnafinance.com.np">umashahi@annapurnafinance.com.np</a> <a href="mailto:info@annapurnafinance.com.np">info@annapurnafinance.com.np</a> URL: <a href="http://www.annapurnafinance.com.np">http://www.annapurnafinance.com.np</a>	
<b>Mr. Santosh Maskey (Vice-Principal)</b>	
National College of Computer Studies (NCCS), Paknajol, Kathmandu 01-6203041 (Direct), <a href="mailto:santosh@nccs.edu.np">santosh@nccs.edu.np</a> 977-1-4251711, 4267961, <a href="mailto:info@nccs.edu.np">info@nccs.edu.np</a> URL: <a href="http://www.nccs.edu.np">http://www.nccs.edu.np</a>	

I hereby certify that the information presented above is accurate, complete and honestly presented by me and written by me. I understand and agree that any inaccurate information, misleading information, or omission will be cause for revoking any offer of job, or for disciplinary action, dismissal from job if discovered at a later date. You may verify any and all parts of my resume materials.

9th September 2009

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Date



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Signature